

**BOROUGH OF BRADLEY BEACH
701 MAIN STREET
BRADLEY BEACH, NJ 07720
732 776-2999**

***APPLICATION TO USE BOROUGH PROPERTY FOR EVENT(S)
& SPECIAL ACTIVITIES***

All questions on this application must be fully answered. In a situation where the question does not apply, write "Does Not Apply" in the space. If there is not enough room in the space for your answer, use a separate sheet of paper and note on the application form that the question is answered on a separate sheet. Attach any such extra "pages" to this application before submitting same. Type or carefully print all answers to questions on this form. We recommend this application should be submitted **at least ninety (90) days prior to the date of the event** being requested to ensure it is processed in time. Any misrepresentation from the finally agreed upon application described herein could result in the immediate revocation of permission to conduct the event and/or special activity.

To avoid misunderstandings, please familiarize yourself with applicable Borough Rules & Regulations that may apply to your request. A few are listed below:

BOROUGH ORDINANCES APPLICABLE TO APPLICATION (available at www.bradleybeachnj.gov):

**** 393 - Special Events**

****123-8 - NO ALCOHOLIC BEVERAGES PERMITTED ON BOROUGH PROPERTY**

****310-3 – Unusual loud noise is prohibited.**

****344 et seq. – Regulates Hawkers and Peddlers in parts of the Borough.**

****359-1 to 359-4 – Release of Balloons is prohibited.**

****245et seq. – regulates Littering & distribution of Handbills. LITTERING IS PROHIBITED.**

****N.J.S.A. 8:24-8.12 - Food vending requirements; will be provided on an as needed basis.**

ALL FACILITY USE MUST COMPLY WITH FEDERAL, STATE AND LOCAL FIRE, HEALTH, SAFETY, AND POLICE RULES AND REGULATIONS.

Signature of Applicant _____ Date _____

Printed Name _____ Organization _____

A HOLD HARMLESS AND INDEMNIFICATION AGREEMENT IS ALSO REQUIRED TO BE FILED WITH THIS APPLICATION. AGREEMENT CAN BE FOUND ON THE BOROUGH'S WEBSITE.

**Submit Application to:
Bradley Beach Borough
701 Main Street, Bradley Beach, New Jersey 07720
Attn: Municipal Clerk or Deputy Municipal Clerk**

**APPLICATION TO USE BOROUGH PROPERTY FOR EVENT(S)
& SPECIAL ACTIVITIES**

APPLICANT: _____ PHONE #: _____

CELL #: _____

EMAIL ADDRESS: _____

ADDRESS: _____ ZIP _____

ORGANIZATION: _____ PHONE #: _____

ADDRESS: _____ ZIP: _____

PERSON IN CHARGE OF EVENT: _____ PHONE: _____

CELL: _____

EMAIL ADDRESS: _____

ADDRESS: _____ ZIP: _____

TYPE OF EVENT: _____

LOCATION OF EVENT: _____

THEME OR PURPOSE OF EVENT: _____

DATE(S): _____

DAY(S): _____

STARTING TIME: _____ ESTIMATED FINISH TIME: _____

DATE & TIME EVENT RELATED ITEMS WILL BE:

– On BOROUGH PROPERTY: DATE: _____ TIME: _____

– Off BOROUGH PROPERTY (**ALL** Items): DATE: _____ TIME: _____

RAIN OR CANCELLATION POLICY: _____

RAIN OR CANCELLATION DATE(S) REQUESTED: _____

HAVE ARRANGEMENTS BEEN MADE FOR MEDICAL ASSISTANCE IF NEEDED?

IF YES, WHAT TYPE OF ARRANGEMENTS, NAME OF PERSON CONTACTED:

LOCATION

ATTACH SKETCH OF AREA OF BOROUGH PROPERTY YOU ARE REQUESTING PERMISSION TO USE FOR THIS ACTIVITY/EVENT.

BE SURE TO INCLUDE EXISTING BOROUGH FACILITIES AS WELL AS PROPOSED "USE" FACILITIES TO BE PLACED TEMPORARILY ON BOROUGH PROPERTY, SUCH AS TENT(S), TABLES, CHAIRS, ETC., IN YOUR SKETCH.

**NOTE THAT ADDITIONAL SITE RESTRICTIONS MAY APPLY
TO ALL PARKS LAWNS AND PAVED AREAS**

Road Jobs rate per man-hour is calculated 1 ½ times the rate of the top-rated police officer's pay scale. A minimum of four hours is guaranteed for roadwork.

PARKING

Parking will be provided for vendors at the north end of Ocean Avenue and Lake Terrace when requested. Parking rate will be paid at the rate of the meter.

BRADLEY BEACH POLICE ASSISTANCE

WILL POLICE ASSISTANCE BE REQUESTED FOR SECURITY, ESCORTS, CROWDS AND/OR TRAFFIC CONTROL, OR ANY OTHER PURPOSE?

IF YES, FULLY EXPLAIN AND DESCRIBE THE NEEDS AND REQUESTS:

(NOTE: If it is established by the Chief of Police that additional Police presence will be needed because of this event/activity, **cost will be at the expense of applicant at the rate(s) established by the Borough of Bradley Beach) Ordinance Chapter 393.**

BOROUGH OF BRADLEY BEACH PUBLIC WORKS REQUESTS

ARE YOU SEEKING ANY SPECIAL SERVICES AND/OR EQUIPMENT FROM THE BOROUGH OF BRADLEY BEACH PUBLIC WORKS? (tables, chairs, clean-up etc.)

IF YES, FULLY EXPLAIN AND DESCRIBE THE NEEDS AND REQUESTS:

(NOTE: If it is established by the Superintendent of Public Works that Public Works manpower will be needed because of this event/activity, **cost will be at the expense of applicant at the rate(s) established by the Borough of Bradley Beach) Ordinance Chapter 393**

PICKUP: _____ RETURN: _____

INSURANCE REQUIREMENTS FOR USE OF BOROUGH PROPERTY

If permission is granted to conduct event/activity, the applicant shall provide the Borough Clerk with a Certification of Insurance. This certificate must name the **Borough of Bradley Beach** as an additional insured and must be received after approval of use of the facilities but 21 days prior to the event date. The certificate must be valid for the duration of the event including rain dates. If not provided, the event cannot take place. Certificate of Insurance requirement is **\$1,000,000.00** per loss for general liability.

HOLD HARMLESS AGREEMENT

The outside organization should sign a “Hold Harmless” Agreement which protects the municipality from any liability which may occur during the time the facilities are being used.

FIRE PERMITS

Fire Permits are required for Tents larger than 900 sq. ft., Outdoor Mazes, Bonfires, Open Flame Devices, Outside Cooking and Firework Displays. All vendors shall be required to apply for a fire safety permit issued by the **Fire Prevention Bureau**. The fee for all permits is \$54.00 **except fireworks**. Cash will not be accepted on the day of the event; applicant must have a check or money order made out to the Borough of Bradley Beach. All permits shall be made available to the Fire Official upon inspection. Ordinance Chapter 210

** A detailed list of all vendors using various cooking devices shall be submitted to the Fire Marshal 10 days prior to the event. **

HEALTH DEPARTMENT INSPECTIONS

Food Inspections are required by the Monmouth County Board of Health before an event starts. Please contact Monmouth County Board of Health at **732 431-7456** for information.

FIREWORKS PERMIT

In accordance with Uniform Fire Safety Act a permit is required and should be obtained from the **Fire Prevention Bureau**. The permit is issued on the day of the event after the Fire Marshal has completed an inspection. See the attached check list for Fireworks displays with all the required information.

If this application is approved a Certificate of Insurance must be filed with the Borough Clerk’s Office **60** days prior to the event as the **Mayor and Council** must adopt a resolution permitting the fireworks display no less than **45** days prior to the event.

OUTDOOR MARKETS

You must secure permission from the Superintendent of Public Works for use of electricity, barricades, traffic cones and litter baskets for Outdoor Markets.

Barricades and Traffic Cones will be placed nearby _____
Applicant will be responsible for setting them up and taking them down and returning them to the appropriate area by _____

Litter baskets are to be spread out along the market area. At the end of the Outdoor Market, litter baskets are to be placed on the center grass sections of the area for garbage pick-up. **NO** garbage and/or litter baskets are to be left on _____

The applicant shall be responsible to ensure that the entire area is cleaned up after the Outdoor Market and restored to its original state or the cost of clean-up will be paid for by the Applicant.

**APPLICATION TO USE BOROUGH PROPERTY FOR EVENT(S)
& SPECIAL ACTIVITIES**

– CONDITIONS –

1. **No Borough facility shall be used for political or partisan group activity.** Only philanthropic, civic, charitable, or educational purposes shall be considered.
2. Applications **MUST BE SUBMITTED IN FULL** for staff review prior to consideration by the Mayor and Council. See Chapter 393 of Borough Code.
3. All federal, state and local laws, rules and regulations must be observed including police, fire and office of emergency management guidance.

Phone Numbers

Bradley Beach Borough Hall	732 776-2999
Bradley Beach Police Department	732 775-6900
Bradley Beach Fire Department	732 776-2999 Ext 3510
Bradley Beach First Aid Squad	732 776-2999 ext. 3600
Bradley Beach Fire Prevention Bureau	732 776-2999 Ext 1016
Monmouth County Board of Health*	732 431-7456
Bradley Beach Public Works Department	732-776-2999 ext.

- **Must obtain Food Handling Inspections prior to events from Monmouth County Board of Health**

4. Additional fees charged shall not be considered as rental charges but will be limited to operating expenses with a reasonable allowance for power, wear and tear and personnel costs and fees outlined in Ordinance Chapter 393-6.
5. Borough officials shall have free access to the Borough facility and may revoke or limit the permission granted if such action appears in the public interest.
6. Smoking in public is prohibited in certain areas.
7. The applicant assumes full responsibility for the Borough facility and shall provide adequate supervision for participants, especially juveniles.
8. Please be advised that the Borough of Bradley Beach reserves the right to cancel any Special Event due to circumstances beyond its control, including but not limited to emergencies, natural disasters and storms.

– RESTRICTIONS –

Electricity

There is *no guarantee* of outdoor electrical supply, due to occasional variations in weather conditions. Where weather and other conditions permit, the following terms apply:

For festival events:

Limited electricity sufficient to run only two (2) basket lamps will be provided along the east side of promenade on Ocean Avenue for vendor use.

For use of gazebo:

Limited electricity is available for moderate use of a sound system.

For use of Borough electric supply in events in all other areas, including beachfront lawn areas:

Please confer with the Department of Public Works (732 776-2999) Ext. 3101

Paint

No paint or permanent marking of any kind shall be applied to roads, sidewalks, or any other Borough property.

Stakes and Tents

No stakes of any kind may be used on Borough property without prior written approval of the Superintendent of Public Works.

**APPLICATION TO USE BOROUGH PROPERTY FOR EVENT(S)
& SPECIAL ACTIVITIES**

FEES

APPLICATION FEE:	NON-PROFIT ORGANIZATIONS	\$25.00	\$ _____
	ALL OTHER GROUPS	\$100.00	\$ _____

A deposit of at least **\$2,500.00 per day** along with the application. Other fees established by the Council shall be paid not less than **thirty (30)** days before the event. In the event that the balance of the fees owed are not submitted 10 days prior to the event, the Borough reserves the right to cancel the event. **There will be no refund of any fees.**

BOROUGH OFFICE USE ONLY

Estimated Fee: _____ Insurance Certificate Received: _____

Deposit Received: _____ Final Payment Received: _____

Borough Clerk Approval: _____

Chief of Police Approval: _____

Public Works Superintendent Approval/Recommendation: _____

Beach Manager Approval: _____

Code Enforcement Office Approval: _____

Fire Official Approval: _____

Comments: _____

Date approved by Mayor and Council: _____



Bradley Beach Fire Prevention Bureau
Borough of Bradley Beach
701 Main Street, Bradley Beach NJ 07720
Pmurphy@bradleybeachnj.gov

VENDOR COOKING AT FESTIVALS AND CARNIVALS
NJ UNIFORM FIRE CODE: COOKING VENDOR GUIDELINES

- The following are minimum guidelines for each cooking vendor at festivals and carnivals.
- A site plan may be required by the Fire Marshal prior to event.

FIRE SAFETY PERMIT:

N.J.A.C. 5:70-2.7(a); All cooking vendors shall be required to apply for a fire safety permit issued by **Bradley Beach Fire Prevention**. All permits shall be made available to the fire marshal upon inspection.

N.J.A.C. 5:70-2.9(c)1; **Type 1 Permit Fee \$54.00**-Vendors shall provide cash, check or money order payable to **“Borough of Bradley Beach”**. Permits will not be issued unless payment is made in full.

N.J.A.C. 5:70-2.7(f); the fire marshal upon inspection may deny or revoke a permit at any time; this can be due to failure to meet the permit conditions, unabated fire code violations or unsafe conditions.

FIRE EXTINGUISHER:

All cooking vendors shall supply their own fire extinguishers.

N.J.A.C. 5:70-3, 906.2; all fire extinguishers shall comply with NFPA 10/2002. All fire extinguishers shall have a valid dated inspection tag, good for one year.

- Outside Cooking: -----10-lb type ABC
- Cooking within 3’ of tent / canopy----- 20-lb type ABC
- Fat fryers (vegetable oil) -----2 ½ -5-gallon type K

N.J.A.C. 5:70-3, 904.11.5; Class K portable fire extinguishers are required for cooking with vegetable or animal oils and fats.

N.J.A.C. 5:70-3, 904.11.5.1; Class K portable fire extinguishers are required for cooking with solid fuel.

N.J.A.C. 5:70-3, 904.11.5.2; Class K portable fire extinguishers required for deep fat fryers. (See 2015 IFC-NJ for size and quantity)

PROPANE TANK:

Maximum Size 40-lb (larger tanks must be approved by Fire Marshal) Tanks Shall be less than 12 years old, and in good working order / condition. Tanks shall be Secured. Tanks shall be 6-10 feet away from appliance unless designed to be secured to the appliance. Regulator and all hoses **MUST** be in good working condition; relief valve **MUST** face away from public.

N.J.A.C. 5:70-3, 3003.5.3; Propane tanks shall be secured, to prevent falling over.

N.J.A.C. 5:70-3, 3801.1; Propane tanks and equipment shall comply with NFPA.

N.J.A.C. 5:70-3, 3803.2.1; Propane tanks shall not be taken into buildings/tents, (see 2015 IFC-NJ for exceptions)

MOBILE CANEENS & COOKING TRAILERS:

N.J.A.C. 5:70-4.7(g) all cooking operations that produce grease laden vapors shall be equipped with a ventilating hood, duct, and automatic fire suppression system.

N.J.A.C. 5:70-3, 904.6; Dry chemical extinguishing systems shall be maintained and inspected semi-annually as per NFPA 17.

N.J.A.C. 5:70-3, 904.5; Wet chemical extinguishing systems shall be maintained and inspected semi-annually as per NFPA 17.

N.J.A.C. 5:70-3, 609.2; Excessive grease and residue buildup on kitchen exhaust systems, cleaning required.

MISCELLANEOUS:

N.J.A.C. 5:70-3, 104.3; all appliances shall be listed and labeled and approved by the fire code official. (No homemade appliances).

N.J.A.C. 5:70-3, 2403.8.2; No vehicles shall be parked within 5 feet of tents or canopies.

N.J.A.C. 5:70-3, 2404.15.3; Suitable barricades shall be provided to maintain a distance of 5 feet between the heat producing appliance and the public.

- Propane tanks between 4 and 40 lbs. shall have an Overfill Protection Device for filling in NJ.
- Propane tanks shall be hydro tested every 12 years, and not dented or badly rusted.
- Regulator shall be in good condition and the relief valve shall face away from the public areas.
- All plastic type protective caps shall be removed from all propane tanks before operating.
- Hoses shall not be frayed or cracked, and there shall not be any type of tape on the hose.
- Hoses shall not be covered with grease and shall not be swollen.
- Hoses and electrical cords shall not create a tripping hazard
- Only approved lighter fluid shall be used for charcoal grills.
- Sterno warmers may be used provided the fuel containers are properly protected from being knocked over and if the fuel containers are properly enclosed within the warmer units.
- Electric Grills and Electric frying equipment must comply with the electrical sub-code requirements and must have approved fire extinguishers.

TENTS AND CANOPIES:

N.J.A.C. 5:70-2.7(a); All vendors shall be required to apply for a type 5 fire safety permit issued by **Bradley Beach Fire Prevention**. All permits shall be made available to the fire marshal upon inspection.

- All tents/canopies greater than 900 square feet with or without side panels will require a separate permit for each. (up to 16800 square feet)



Bradley Beach Fire Prevention Bureau Borough
of Bradley Beach
701 Main Street, Bradley Beach NJ 07720
Pmurphy@bradleybeachnj.gov

APPLICATION FOR FIRE PERMIT

The Uniform Fire Code states: “Permits shall be required, and obtained from the local enforcing agency for the activities specified in this section, except where they are an integral part of a process or activity by reason of which a use is required to be registered and regulated as a life hazard use. Permits shall at all times be kept in the premises designated therein and shall at all times be subject to inspection by the fire official.”

[N.J.A.C. 5:70-2.7(a)]

Date of application: _____

Location where activity will occur: _____

Date: _____ Time: _____

Applicant Name: _____ Address: _____

Organization Name: _____

Phone Number: _____ Email Address: _____

Block/Lot: _____ Registration #: _____

The above named applicant hereby requests permission to conduct the following activity at the above indicated location: _____

And for keeping, storage, occupancy, sale, handling or manufacture of the following: _____

(State quantities for each category to be stored, or used and the method stored or used :)

I hereby acknowledge that I have read this application, that the information given is correct and that I am the owner, or duly authorized to act in the owner’s behalf and as such hereby agree to comply with the applicable requirements of the fire code as well as any specific conditions imposed by the fire official.

Applicant Signature

Fire Marshal Signature

Fee Amount

Permit Type

Note: There are five types of permits. See attached sheets for type and fee.

TYPE 1 PERMIT \$54.00

1. Bonfires; regulated under N.J.A.C. 12:194;
2. The use of any open flame or flame-producing device in connection with the training of non-fire service personnel in fire suppression or extinguishment procedures;
3. The occasional use in any building of a multipurpose room, with a maximum permitted occupancy of 100 or more for amusement, entertainment or mercantile type purposes;
4. The storage or handling of class 1 flammable liquids in closed containers of aggregate amounts of more than 10 gallons, but not more than 660 gallons inside a building, or more than 60 gallons, but not more than 660 gallons outside a building;
5. The storage or handling of class 11 or 111A combustible liquids in closed containers of aggregate amounts of more than 25 gallons, but not more than 660 gallons inside a building, or more than 60 gallons, but not more than 660 gallons outside a building;
6. Any permanent cooking operation that requires a suppression system in accordance with N.J.A.C. 5:70-4.7(g) and is not defined as a life hazard use in accordance with N.J.A.C. 5:70-2.4;
7. The use as a place of public assembly, for a total of not more than 15 days in a calendar year, of a building classified as a commercial farm building under the Uniform Construction Code.

TYPE 2 PERMIT \$214.00

1. Bowling lane resurfacing and bowling pin refinishing involving the use and application of flammable liquids or materials;
2. Fumigation or thermal insecticide fogging;
3. Carnivals and circuses employing mobile enclosed structures used for human occupancy;
4. The use of a covered mall in any of the following manners:
 - (a) Placing or construction temporary kiosks, display booths, concession equipment or the like in more than 25 percent of the common area of the mall;
 - (b) Temporarily using the mall as a place of assembly;
 - (c) Using open flame or flame devices;
 - (d) Displaying liquid or gas fuel powered equipment
 - (e) Using liquefied petroleum gas, liquefied natural gas or compressed flammable gas in containers exceeding fire pound capacity.
5. Storage outside of buildings of LP-gas cylinders when part of a cylinder exchange program.

TYPE 3 PERMIT \$427.00

1. Industrial processing ovens or furnaces operating at approximately atmospheric pressures and temperatures not exceeding 1,400 degrees Fahrenheit which are heated with oil or gas fuel or which contain flammable vapors from the product being processed;
2. Wrecking yards, junk yards, outdoor used tire storage, waste material handling plants, and outside storage of forest products not otherwise classified;
3. The storage or discharging of fireworks.

TYPE 4 PERMIT \$641.00

1. Storage or use at normal temperature and pressure of more than 2,000 cubic feet of flammable compressed gas or 6,000 cubic feet of nonflammable compressed gas;
2. The production or sale of cryogenic liquids; the storage or use of more than 10 gallons of liquid oxygen, flammable cryogenic liquids or cryogenic oxidizers; or the storage of more than 500 gallons of nonflammable, non-toxic cryogenic liquids;
3. The storage, handling, and processing of flammable, combustible, and unstable liquids in closed containers and portable tanks in aggregate amounts of more than 660 gallons;
4. To store or handle (except medicines, beverages, foodstuffs, cosmetics, and other common consumer items, when packaged according to commonly accepted practices):
 - (a) More than 55 gallons of corrosive liquids;
 - (b) More than 500 pounds of oxidizing materials;
 - (c) More than 10 pounds of organic peroxides;
 - (d) More than 500 pounds of nitromethane;
 - (e) More than 1,000 pounds of ammonium nitrate;
 - (f) More than one microcurie of radium not contained in a sealed source;
 - (g) More than one millicurie of radium or other radiation material in a sealed source or sources;
 - (h) Any amount of radioactive material for which a specific license from the Nuclear Regulatory Commission is required; (i) More than 10 pounds of flammable solids.
5. The melting, casting, heat treating, machining or grinding of more than 10 pounds of magnesium per working day.

TYPE 5 PERMIT

1. The Fire Marshal is empowered to issue special permits for activities of a non recurring nature not covered in the permit sections of this chapter. However, no such permit shall be granted without maximized assurance of the safety of the public. The fees for such permits shall be neither less than fifty four (\$54.00) dollars nor more than six hundred forty one (\$641.00) dollars as deemed appropriate by the fire marshal.

State of New Jersey
Department of Community Affairs
Division of Fire Safety
101 S. Broad St.
P. O. Box 809
Trenton, NJ 08625-0809
(609) 633-6132
Fax (609) 633-6330



PUBLIC FIREWORKS PERMIT INFORMATION **MUNICIPAL/SPONSOR REQUIREMENTS**

- [] 1. A permit application shall be submitted through RIMS Online. A permit shall be required for each fireworks display.
- [] 2. Provide detailed plan for display area, showing all of the following: location of discharge area; location of mortars, low level devices, and set pieces, dimension of fallout zone; distance to audience, parking lots, and buildings.
- [] 3. Provide a letter of intent from the sponsor, including the: date, time, location, and approval to conduct the display.
- [] 4. Provide a municipal resolution approving discharge of fireworks.
- [] 5. Provide letter to municipal fire department requesting standby for display and a response from municipal fire department agreeing that coverage will be provided.
- [] 6. Provide documentation that the Coast Guard and/or New Jersey State Police Marine Divisions have been notified and approved the display, *(if applicable)*. In order to receive the display permit, any conditions imposed by either agency must be obeyed. Provide copies of all documentation issued by either agency.
- [] 7. Provide documentation that the Federal Aviation Administration (FAA) has been notified and approved the display. Any conditions imposed by the FAA must be obeyed in order to receive the display permit. Provide copies of all documentation issued.
- [] 8. Provide documentation from all property and building owners within the discharge and fallout zones that they have granted permission for the display to be held on their property or to have their buildings within the discharge or fallout zone, *(if applicable)*.
- [] 9. It is understood that the display shall comply with all the requirements as set forth in Chapter 56 of the 2015 International Fire Code – New Jersey Edition and NFPA 1123 (2014 edition) and 1126 (2011 edition).

Town/Sponsor Signature Date

ALL REQUIRED INFORMATION AND PAYMENT MUST BE SUBMITTED THROUGH RIMS ONLINE. THE PERMIT APPLICATION MUST BE SUBMITTED AT LEAST 15 DAYS PRIOR TO THE DISPLAY. FAILURE TO PROVIDE ALL REQUIRED INFORMATION WILL RESULT IN DELAYS WHICH COULD AFFECT THE PROCESSING/ISSUANCE OF THE PERMIT.

**SHOULD YOU HAVE ANY QUESTIONS OR NEED ASSISTANCE FILLING OUT THE APPLICATION ONLINE, PLEASE CALL (609) 633-6132.
DISPLAY COMPANY REQUIREMENTS ARE ON PAGE 2 OF THIS FORM.**

State of New Jersey
Department of Community Affairs
Division of Fire Safety
101 S. Broad St.
P. O. Box 809
Trenton, NJ 08625-0809
(609) 633-6132
Fax (609) 633-6330



DISPLAY COMPANY REQUIREMENTS

- 1. Provide total number of shells and sizes (U.S. diameter) being used.
- 2. Provide types and amounts of ground (set pieces) or low-level devices (cakes, candles) to be used.
- 3. For displays fired from barges or roof tops, provide documentation, including all calculations that the discharge area meets or exceeds the requirements of NFPA 1123 (2014 Edition) Section 6.3 Platform Sizing Requirements
- 4. Indicate method in which the display will be fired. If it is an electrically-fired display, provide name of N. J. Department of Labor licensed operator. Operator must have valid license in their possession at display site.
- 5. Provide timetable of: delivery of fireworks to site; set-up; live load; and display time.
- 6. Provide Certificate of Insurance (general and auto liability) in the amount of not less than \$500,000.00. The certificate must be valid for the duration of the event, including rain dates.
- 7. The use of salutes / reports up to 5” in diameter are permitted, provided the requirements of NFPA 1123 (2014 edition) Section 4.1.7 are obeyed.
- 8. No display shall be fired if winds exceed 25 MPH.
- 9. Provide the name of the lead operator who will be representing the display company.
- 10. Submit a post-display report via RIMS Online within 48 hours of display. Report must include the following: display information; time that the search of fallout zone was conducted and the results; any product malfunctions; and any injuries.
- 11. Provide a letter attesting to the understanding of all of the above requirements as well as requirements set forth in Chapter 56 of the 2015 International Fire Code – New Jersey Editions and NFPA 1123 (2014 edition), 1124 (2006 edition), and 1126 (2011 edition) and that the display will be in compliance with the same.

Display Company Representative Date

ALL REQUIRED INFORMATION MUST BE SUMITTED THROUGH RIMS ONLINE WITH THE PERMIT APPLICATION. FAILURE TO PROVIDE THE REQUIRED INFORMATION WILL RESULT IN DELAYS WHICH COULD AFFECT THE PROCESSING OF THE PERMIT. SPECIFIC CODE SECTIONS FROM THE 2015 INTERNATIONAL FIRE CODE NEW JERSEY EDITION MAY BE VIEWED BY GOING TO THE FOLLOWING WEBSITE:

<https://codes.iccsafe.org/public/document/details/toc/1172>

MUNICIPAL/SPONSOR REQUIREMENTS ARE ON PAGE 1 OF THIS FORM.

**HOLD HARMLESS AND INDEMNIFICATION AGREEMENT BETWEEN
THE BOROUGH OF BRADLEY BEACH, a Municipal Corporation of the
State of New Jersey, at 701 Main Street, Bradley Beach, NJ 07720**

AND:

Outside Organization/Sole Applicant utilizing Municipal Property or Facilities:

Address (Do not use PO Box):

Telephone Number:

Email Address:

Provide Organization Type: Individual(s), Partnership, Corporation (Profit), Corporation(Not-for-Profit), Association, Limited Liability Company, Club, or Public Entity

In consideration of the use of municipal property or facilities on (DATE) _____,
the undersigned Outside Organization agrees to indemnify and hold harmless the Borough
of Bradley Beach, its officers, agents and/or employees from any and all liability, claims,
costs, including reasonable attorney's fees, arising out of the use of Municipal property or
facilities by this Outside Organization.

The undersigned understands and acknowledges that this hold harmless and
indemnification agreement requires that Bradley Beach be indemnified from any losses or damages
resulting from the acts or omissions from any Vendor, Organizations utilizing Municipal Property

or Facilities, Guest, Participant, Visitor, or other person attending the event referred to in this agreement.

The undersigned further agrees to release any claim that they may now have or have in the future against Bradley Beach relating to the use of municipal property or facilities.

The undersigned further agrees to furnish Bradley Beach with a Certificate of Insurance naming the Borough of Bradley Beach as an insured party. The Certificate of Insurance must evidence the provision of general liability, bodily injury and property damage coverage with minimum limits of liability not less than \$1,000,000.00.

To induce Bradley Beach to accept this hold harmless and indemnification agreement, the following information concerning the intended use of municipal property or facilities is provided:

(A) The purpose of the event:

(B) The total number of persons anticipated to attend this event: _____

(C) Alcoholic beverages (**will**) _____ or (**will not**) _____ be served.

(D) Live entertainment (**will**) _____ or (**will not**) _____ be provided.

(E) Other: _____

This agreement has been signed on this _____ day of _____, 20_____.

By an authorized person of the Outside Organization/Sole Applicant sponsoring this event.

Name of Outside Organization/Sole Applicant

Authorized Signature

INSURANCE DISCLOSURE STATEMENT

The Outside Organization acknowledges that Bradley Beach has disclosed that it does not maintain any regular or special insurance coverage for any Outside Organization (individual(s), partnership, corporation (profit), corporation (not for profit), association, limited liability company, club, public entity, or similar entity) using municipal property or facilities. Bradley Beach's authorization to an Outside Organization to use its public property or facilities is merely an accommodation to the Outside Organization. The Outside Organization acknowledges that Bradley Beach does not maintain any regular or special insurance coverage relating to the event to be held by the Outside organization. The individual signing this agreement agrees to make all participants in the event aware of this disclosure.

**Submit Application to:
Bradley Beach Borough Office
701 Main Street
Bradley Beach, New Jersey 07720
Attn: Municipal Clerk or Deputy Municipal Clerk**