

September 13, 2023

BOROUGH OF BRADLEY BEACH

RESOLUTION 2023-238

**APPOINTING MEREDITH DEMARCO AS BOROUGH ADMINISTRATOR
FOR THE BOROUGH OF BRADLEY BEACH**

WHEREAS, the position of Borough Administrator is vacant; and,

WHEREAS, the Borough advertised to fill this vacancy and received approximately 30 applicants, of which finalists were transmitted to all members of the Governing Body for review; and

WHEREAS, the Borough's governing body screened and engaged in formal interviews of chosen candidates; and

WHEREAS, based upon a review of the qualifications of all the candidates, interviews and a reference check, and in accordance with the appointment authority provided by Chapter 5, Section 11A(5) of the General Ordinances of the Borough of Bradley Beach, the Mayor has advised the members of the Borough Council that he nominates Meredith DeMarco to serve as the permanent Business Administrator for the Borough of Bradley Beach, who meets the qualifications of the position; and

NOW, THEREFORE, BE IT RESOLVED, that the Governing Body for the Borough of Bradley Beach in the County of Monmouth hereby provides advice and consent to the appointment of Meredith DeMarco to serve as the Borough Administrator for the Borough of Bradley Beach, effective October 1, 2023, who shall serve a term that runs conterminously with the term of the Mayor of Bradley Beach and shall be compensated in accordance with Schedule A.

Seconded by Councilperson _____ and adopted on roll call by the following vote:

AYES NAYS ABSTAIN ABSENT

Ms. DeMarco
Ms. DeNoble
Mr. Gubitosi
Mr. Weber
Mayor Fox

CERTIFICATION

I, Erica Kostyz, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the September 13, 2023 Council Business Meeting.

Erica Kostyz, RMC, CMR
Municipal Clerk

SCHEDULE A

Meredith DeMarco shall be compensated in accordance with the following salary guide (all salary increases are dependent upon satisfactory performance appraisals):

Comp Element - Terms and Conditions

Annual Salary - \$110,000 to start.

April 1, 2024 - \$115,000 after 6 months subject to satisfactory completion of performance appraisals.

October 1, 2024 - \$120,000 after 12 months subject to satisfactory completion of performance appraisals.

April 1, 2025 - \$125,000 after 18 months subject to satisfactory completion of performance appraisals.

October 1, 2025 - \$130,000 after 24 months subject to satisfactory completion of performance appraisals.

After two years of service in office, the annual salary increases would be at the determination of the Mayor, within the minimum and maximum boundaries set in the salary ordinance established by the Governing Body.

Other Benefits All other benefits shall be the same as would apply to other non-union employees.