

BOROUGH OF BRADLEY BEACH

RESOLUTION 2023-98

AUTHORIZING AN OPEN PUBLIC RECORDS– RECORDS INFORMATION MANAGEMENT SHARED SERVICES AGREEMENT WITH THE COUNTY OF MONMOUTH

WHEREAS, under the New Jersey Uniform Shared Services Consolidation Act, namely C. 40A:65-1, et seq., local units, such as the County of Monmouth and (MUNICIPALITY), may enter into shared services agreements with each other; and

WHEREAS, the County of Monmouth has entered into an agreement with Sunrise Systems, Inc. (“Sunrise”), whereby the County is licensed to access and use Sunrise’s web-based system known as the Open Public Records Search System – Records Information Management (“OPRS-RIM”); and

WHEREAS, under the terms of its agreement with Sunrise, the County of Monmouth may sublicense access and use of OPRS-RIM to municipalities within Monmouth County; and

WHEREAS, the County of Monmouth, has offered to enter into a shared services agreement with (MUNICIPALITY) whereby this municipality will be authorized as a sublicensee to access and use OPRS-RIM; and

WHEREAS, the OPRS-RIM provides for the Inventory Management, Retention Management, and Disposition Management of official records and includes an imaging module that permits the scanning of paper records into TIFF images, which may be stored long-term, searched and retrieved electronically; and

WHEREAS, maintenance for the base module and the imaging module municipalities shall annually pay the amount of \$3,500.00 three thousand five hundred dollars and zero cents; and

WHEREAS, it is in the best interest of (MUNICIPALITY) to enter into the proposed Shared Services Agreement with the County of Monmouth which Agreement expires on June 30, 2024; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and governing body of (MUNICIPALITY) that the Mayor be and hereby authorized to execute and enter into the attached Open Public Records System-Records Information Management Module (OPRS-RIM) Shared Services Agreement with the County of Monmouth.

Seconded by Councilperson _____ and adopted upon the following vote:

AYES NAYS ABSTAIN ABSENT

Ms. DeMarco
Ms. DeNoble
Mr. Gubitosi
Mr. Weber
Mayor Fox

CERTIFICATION

I, Erica Kostyz, Municipal Clerk, Borough of Bradley Beach, Monmouth County, New Jersey, do hereby certify that the foregoing resolution was duly adopted by the Governing Body at the February 22, 2023 Council Business Meeting.

Erica Kostyz, RMC, CMR
Municipal Clerk