

## RE-ORGANIZATION MEETING MINUTES

January 2, 2019

A regular meeting of the Mayor and Council of the Borough of Bradley Beach was held in the Meeting Room, 701 Main Street, Bradley Beach, New Jersey on the above date.

### CALL TO ORDER

Mayor Gary Engelstad opened the meeting with a salute to the flag.

Sunshine Law

The meeting has been noticed publicly according to the Open Public Meetings Act requirement for the "Annual Notice", and posted on the official bulletin board.

### ROLL CALL 6:30 pm

Present: Council: Weber, Goldfarb, Bonnell (via phone), Cotler  
Mayor Engelstad  
Borough Attorney Marguerite Schaffer  
Municipal Clerk/Administrator Kelly Barrett  
Deputy Municipal Clerk Erica Kostyz

ON MOTION by Engelstad/Goldfarb the Regular Meeting Minutes  
of December 11, 2018

ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

### MINUTES APPROVED

ON MOTION by Engelstad/Goldfarb to nominate Harold Cotler as Council President

ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: Cotler

### Resolution 2019-1 Nomination of Council President

Mayor Engelstad announced the following 2019 Governing Body Liaisons:

<b>Administration Liaison</b>	Norman Goldfarb
<b>Arts Council</b>	Gary Engelstad
<b>Beach</b>	Harold Cotler John Weber
<b>Community Development</b>	John Weber
<b>Environmental</b>	John Weber
<b>Finance</b>	Randy Bonnell Norman Goldfarb
<b>First Aid</b>	Harold Cotler

<b>Fire</b>	Norman Goldfarb Gary Engelstad
<b>Police</b>	Norman Goldfarb
<b>Public Works</b>	Randy Bonnell Norman Goldfarb
<b>Quality of Life</b>	Randy Bonnell
<b>Recreation</b>	John Weber
<b>School</b>	Gary Engelstad
<b>Tourism</b>	Harold Cotler

ON MOTION by Engelstad/Weber to appoint Marguerite Schaffer as Borough Attorney for 2019

ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
 NAYS: None  
 ABSENT: None  
 ABSTAIN: None

**Resolution 2019-2** Professional Service Appointment, Marguerite Schaffer as Borough Attorney from January 1, 2019 through December 31, 2019

ON MOTION by Engelstad/Weber to appoint Gerald Freda as Borough Engineer for 2019

ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
 NAYS: None  
 ABSENT: None  
 ABSTAIN: None

**Resolution 2019-3** Professional Service Appointment, Gerald Freda, P.E, P.P. as Borough Engineer from January 1, 2019 through December 31, 2019

ON MOTION by Engelstad/Weber to appoint Jennifer Beahm as Borough Planner for 2019

ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
 NAYS: None  
 ABSENT: None  
 ABSTAIN: None

**Resolution 2019-4** Professional Service Appointment, Jennifer Beahm, P.P., AICP as Borough Planner from January 1, 2019 through December 31, 2019

ON MOTION by Engelstad/Weber to appoint Gerald Stankewicz Beahm as Borough Auditor for 2019

ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Resolution 2019-5** Professional Service Appointment, Gerard Stankewicz, as Registered Municipal Auditor from January 1, 2019 through December 31, 2019

ON MOTION by Engelstad/Goldfarb to appoint Sean Kean as Borough Prosecutor for 2019

ROLL CALL AYES: Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: Weber  
ABSENT: None  
ABSTAIN: None

**Resolution 2019-6** Professional Service Appointment, Sean Kean, Esq. as Borough Prosecutor from January 1, 2019 through December 31, 2019

ON MOTION by Engelstad/Cotler to appoint John Cantalupo as Bond Counsel for 2019

ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Resolution 2019-7** Professional Service Appointment, John Cantalupo, Esq. as Borough Bond Counsel from January 1, 2019 through December 31, 2019

ON MOTION by Engelstad/Goldfarb to designate PNC and Kearny Federal Bank as the Borough depositories

ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Resolution 2019-8** Designates PNC and Kearny Federal Bank as depositories for Funds received by the Borough

ON MOTION by Engelstad/Cotler to adopt a Cash Management Plan  
ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Resolution 2019-9** Adopt a Cash Management plan for the deposit of all monies received by the Borough

ON MOTION by Engelstad/Goldfarb designate the Borough's official newspapers  
ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Resolution 2019-10** Designate the Asbury Park Press, the Coaster, the Coast Star and the Newark Star Ledger as official newspapers and the official internet website

ON MOTION by Engelstad/Cotler to adopt the 2019 Temporary Budget  
ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Resolution 2019-11** 2019 Temporary Budget

ON MOTION by Engelstad/Goldfarb to execute an agreement for Risk Management with Brown and Brown Metro, Inc.  
ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Resolution 2019-12** Authorizes the execution of a Risk Management Consultant Agreement with Brown and Brown Metro, Inc.

ON MOTION by Engelstad/Cotler to execute an agreement with Phoenix Advisors for Disclosure Services  
ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Resolution 2019-13** Authorizes the Mayor to execute an agreement with Phoenix Advisor for Continuing Disclosure Services

ON MOTION by Engelstad/Goldfarb for appointments to various Boards, Committees, Commissions, etc.

ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Borough Clerk**

Deputy Borough Clerk Erica Kostyz

**Tax/Sewer Department**

Deputy Tax/Sewer Collector Patricia Martuscelli  
Asst. Deputy Tax/Sewer Collector Michele Whille  
Sewer Collector Gail Krzyzczuk

**Asst. Chief Financial Officer**

Patricia Martuscelli

**Qualified Purchasing Agent**

David Brown

**Municipal Court**

Prosecutor Sean Kean  
Alternate Prosecutor James Carton  
Alternate Prosecutor Jason Shamy  
Alternate Prosecutor Paul Grannick  
Alternate Prosecutor John Lane  
Alternate Prosecutor Steve Schueler  
Public Defender Ronald Troppoli  
Alternate Public Defender Donald Greer  
Deputy Court Administrator Donna Anderson

**Emergency Management**

Deputy Coordinators George Bachar  
Terrence Wright  
Stephen Fahnholz  
Keith DiLello  
First Deputy Norman Goldfarb

**Relocation Officer**

George Bachar

**Municipal Disaster Control Director**

Leonard Guida

**911 Coordinator**

Leonard Guida

**Code/Construction Office**

Electrical Inspector

Donald Frangipane

Code Enforcement Officer

Dearl Nelson

Deputy Code Officer

Kenneth Child

Asst. Enforcement Officer

Kenneth Triano

**Fire Sub-Code Official**

Christopher Campion Expires 12/31/22

**Fire Official**

Kenneth Child

**Public Works Department**

Assistant Superintendent

Patrick Allan

Sanitation Foreman

Andrew Neaves

**Recycling Coordinator**

Frances Metzger

**Deputy Recycling Coordinator**

Biagio Cofone

**Sewer Department**

C-2 Licensed Operator

Michael Manson

C-2 Unlicensed Operator

Biagio Cofone

**Beach Department**

Beach Manager/Chief Lifeguard

Richard Johnson

**Safety Coordinator**

Terence Wright

**Public Agency Compliance Officer**

Gail Krzyzczuk

**Community Dispute Resolution**

Harold Rassas

Mark T. Apostolou

**Library Board**

Alternate Trustee

Anthony DiMaio

Cheryl Gerdes

Expires 12/31/22

**Planning Board**

Class I Member

John Weber (Mayor's designee)

Class II

George Waterman

Class III Council Member  
Class IV Member  
Class IV Member (EC)  
Class IV Member

Norman Goldfarb  
William Psiuk Expires 12/31/21  
Meredith DeMarco Expires 12/31/21  
Alan Gubitosi- remaining DeNoble term 12/31/19

**Historical Board Local Historian**

Shirley Ayres

**Environmental Commission**

Alek Modjeski Expires 12/31/21

**Community Development Block Grant**

Representative  
Alternate

Gary Engelstad  
Kelly Barrett

**Fletcher Lake Commission**

Member (s)

Charles Quixley  
Marc Rosenthal  
Susan Klarewicz  
Salvatore Galassetti  
Anthony DiMaio  
Gary Engelstad  
Norman Goldfarb

Mayor  
Council

**Recreation Board**

David Pearsall  
Rosa Warnett  
Anthony Merenda  
Michael Roth  
Kathleen Deak  
Ann Caruso  
Maryann Pasuit  
Ken Walker

**Sylvan Lake Commission**

Council

Beth Cotler  
Harold Cotler  
Anne Politi  
Kathleen Martin  
Beverly Riley  
Karen Goldberg

**Tourism Commission**

Tom McGill  
(7)

Council Beth Cotler  
Harold Cotler

**Arts Council**

Member (s)	Julia Sandra Rand	Expires 12/31/20
	William Barrett	Expires 12/31/20
	Dan Leyes	Expires 12/31/20
	Rebecca Fleming	Expires 12/31/20
	Nancy Bachmann	Expires 12/31/20
	Jaclyn Schneider	Expires 12/31/20
Mayor	Gary Engelstad	Expires 12/31/20

**Quality of Life Committee**

	Julie Nutatis	Expires 12/31/21
	Paula Gentempo	Expires 12/31/21
	Valarie Mulry	Expires 12/31/21

**Resolution 2019-14** Appointments to Boards, Commissions, Committees, etc.

ON MOTION by Engelstad/Weber to authorize 2019 Council meeting dates  
ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**Resolution 2019-15** Authorizing Borough Council meeting dates for 2019

ON MOTION by Engelstad/Goldfarb to table the number of Special Parking Permits for 2019  
ROLL CALL AYES: Weber, Goldfarb, Bonnell (via phone), Cotler, Engelstad  
NAYS: None  
ABSENT: None  
ABSTAIN: None

**PUBLIC COMMENT**

Jack Gentempo, 103 Fourth Avenue, expressed concerns regarding the overabundance of geese in the borough.

Julie Nutaitis, 605 Newark Avenue, expressed concerns regarding the borough's mail delivery service.



Thomas Coan, 612 Third Avenue stated that he attended a meeting held in Avon regarding the mail delivery service and Congressman Chris Smith attended and was helpful. However, he was not impressed with the representation from the Postal Service.

Councilman Weber, announced that the Bradley Beach School has installed additional security. He commended the Environmental Commission on the great job they did by reaching out to businesses and making them aware of the Ordinance which bans the use of plastic bags. He informed the audience that a new Code Officer had been hired and wished everyone a Happy New Year.

Councilman Goldfarb wished everyone a Happy New Year.

Councilman Bonnell wished everyone a Happy New Year.

Councilman Cotler stated that he was disturbed by the significant increases to the assessments of borough properties and was working on a plan to alleviate the problem. He wished everyone a Happy New Year.

Mayor Engelstad announced that the Borough's Tax Assessor will be retiring and the borough will be hiring a new Tax Assessor. He stated that he attended the swearing-in ceremony of the Fire Department and First Aid Squad on January 1, 2019. He commented on what a great ceremony it was and thanked all of the volunteers. He wished to offer a special thanks to John Zech for his years of volunteerism and holding dual titles at the Fire Department and First Aid Squad.

Councilman Weber stated that he also attended the Fire Department and First Aid Squad ceremony and what a great event it was for the borough and commented that other towns Fire and First Aid Squads had also attend.

Councilman Goldfarb stated that he too attended the ceremony and it was a great event. He commented that times have changed as the Fire and First Aid volunteers consisted of families from one generation to the next. He stated that we need to get people interested in volunteering.

Councilman Cotler stated that he has been a volunteer for over 20 years and his family has also volunteered. Volunteering and helping out is what the community needs. The Fire Department and First Aid Squad will train you free of charge and he encouraged everyone to volunteer.

Engelstad/Goldfarb moved to adjourn

ADJOURN 7:00 pm

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KELLY BARRETT RMC, CMR  
Municipal Clerk/Administrator

