

BOROUGH OF BRADLEY BEACH

701 Main Street
Bradley Beach, NJ 07720

Telephone: 732-776-2999/Fax: 732-775-1782

Dear Property Owner,

Bradley Beach Borough has recently discovered that the mailing address for the following property has changed:

BLOCK: _____ **LOT:** _____

PROPERTY LOCATION: _____

Old Mailing Address: _____

In order to protect your account from fraud, we request that the property owner make requests for address changes in writing. Please fill out this form and return it to the Tax Office as soon as possible. For your further protection, the owner's name can only be changed if we receive a copy of a recorded deed. If someone other than the owner's name is to appear in the address, put C/O after the owner's name. The name is restricted to 1 line of 35 characters and the address is limited to 2 lines of 25 characters, not including the zip code. This address will be the official mailing address for almost all municipal mailings such as property tax and sewer utility billing and variance notices.

If we can be of any further assistance, do not hesitate to call, write or visit our office.

Thank you,
The Tax Office

CHANGE OF ADDRESS REQUEST

My new mailing address is:

Signature of Property Owner

Date of Signature

Print Property Owner's Name

Telephone Number (For Assessor's/Collector's use only) _____